



PEMBROKE CHAMBER OF TRADE

NOTES OF MEETING:	Chamber of Trade
DATE:	Tuesday 6th June 2017
Attendees	David Halstead (Vice Chairman), Daphne Bush, Gethin Rees(NFU), Andy Evans (Mondii), David (The Hope Inn), Beth (Food at Williams), Rob Fairclough, Chris Scourfield , Jonathan Grimes
Apologies	Stephen Thornton(Chairman), Claire Short (Secretary), Tina(That's Nice), Simon(NDToy Insurance), Joanne Owen(Owen &Owen), Gareth & Claire Williams(Williams Properties), Paul Southwick (Main Street Music), Lorraine Dyde (The Card Shop), Mark & Nicola (Pembroke Post Office), Deborah Wilcox (Floral Design)

	Item Discussed		Action Points
1.	Agreement of minutes from previous meeting	The Vice Chair requested Daphne took the minutes in Claire's absence. Minutes agreed.	
2.	Treasurers Report	Gethin advised there was no increase in funds approx. £2500 retrieved from Santander will be deposited with HSBC. However, the HSBC documentation has to be signed by 4 of the chamber.	

<p>3.</p> <p>Matters arising</p> <p>4.1 Summer Event - Football match</p>	<p>SUMMER EVENTS AUG 26th, 27th & 28th.</p> <p>RNLI NIGHT " PICNIC IN THE PARK " Aug 26th. Daphne organising with Pembroke Ladies Guild, details to be finalised but thoughts are to run the event from late afternoon into the evening with various sorts of music. Bring your own picnics, rugs, gazebos etc., tickets to include entertainment, Pimms and canapés on arrival. Tickets approx. £10 tbc. The aim being that everything and entertainers donate their efforts, all funds therefore going to the charity. Daphne & Guild President would take care of the press and posters.</p> <p>Geraint and David suggested a poster with the entire weekend's activities listed also. An RNLI meeting is scheduled for June 13th. More to report at next Chamber meeting.</p> <p>FOOTBALL TOURNAMENT Aug 27th/28th.</p> <p>David emphasised that all funds are not necessarily committed to Monkton School. A decision to be made at the next meeting. Members told to give this some thought in the meantime. Public Liability Insurance for the event has been questioned with the Town Clerk by David. David has been directed to Helen Mc Cleod - Baikie, Property Dept. PCC. This is now in hand. The composition of teams was discussed which will be referenced on the application form. Beth mentioned that she had once played in the Pembs Ladies Football League and will see what she is able to come up with regarding a team. Andy Evans produced a draft of the Football team event application form. Various amendments were suggested. Andy will now produce a new draft. Chris Scourfield suggested an evening event after the tournament on Aug 28th. Chris could provide a band. A pig roast or similar would need to be arranged and possibly an events license. David felt this may be difficult to arrange at such short notice. However, not impossible. Daphne was asked to check on the need for the Special event / Music License</p>	
<p>4.</p> <p>A.O.B</p>	<p>FORTHCOMING EVENT IDEAS & PUBLICITY --there was a broad discussion on this topic. There were thoughts on resurrecting the Rugby Club Carnival. Chris Scourfield is really keen to have Pembroke more on the map of attractions in Pembrokeshire. The Chamber's commitment to raise funds for local charities to be advertised more so was suggested by all members. Daphne could undertake that as and when. Geraint knows Kevin MD of Radio Pembs. The Chamber have been asked by Liz Minchin, Pembroke Show, if local shops want to do window displays to celebrate 200 years of Pembroke Show. However, although very interested, we felt that we needed more info. The Chamber of Trade having a stand at the Christmas Market was suggested by Daphne, all agreed, possibly alongside Pembrokeshire Apple Juice. PA as a company will discuss this.</p> <p>Next Meeting Monday 3rd July Drifters 6.00pm</p>	