



PEMBROKE CHAMBER OF TRADE

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| NOTES OF MEETING: | Chamber of Trade |
| DATE: | Monday 8th May |
| Attendees | Stephen Thornton(Chairman) David Halstead (Vice Chairman), Claire Short (Secretary), Daphne Bush (councillor), Gethin Rees(NFU), David (The Hope Inn), Beth (Food at Williams), Keith & Caroline (K & K Insurance), Deborah Wilcox(Floral Designs), Jonathan Grimes (Just Great Designs), Jon (Wisebuys), Christopher Scholfield, Dennis Evans, James Jones(Tilecraft), (Kebab shop), Shelley Morris(Headmistress Monkton School & Kelly |
| Apologies | Tina(That's Nice), Simon(NDToy Insurance), Joanne Owen(Owen &Owen), Andy(Monddi), Gareth & Claire Williams(Williams Properties), Drifters. Paul Southwick (Main Street Music) |

| | Item Discussed | | Action Points |
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| 1. | Agreement of minutes from previous meeting | Minutes agreed. | |
| 2. | Treasurers Report | David confirmed that Sara Alderman has resigned from the post of treasurer and nominated Gethin Rees from NFU for this role. All at the meeting agreed the new appointment of Gethin to the treasurers role. | |
| 3. | Guest Speaker - Shelley Morris (Headmistress Monkton School) | Shelley Morris (Head teacher from Monkton School) and Kelly attended the meeting to explain about the programme they run at Monkton School. The programme is run by themselves in partnership with PCC. They provide courses mainly for people in the Monkton area to up skill them to assist them into getting into employment. They run basic literacy and numeracy courses, ICT Courses, foundation degrees in partnership with St Davids (Cardiff), food hygiene, site safety. They have developed a child care course themselves that has now been accredited. They employ 1 member of staff on a part time basis and all of the training is outsourced. Their main funder unfortunately is no longer in a position to provide funding so they are looking at ways to self fund the project and are hoping that the scheme will be rolled out to other schools in the area. David thanked Shelley for her time and said that this had given the chamber the information they needed to make a decision on a donation from the profits of the summer event. | |

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| 4. | Guest Speaker - Dennis Evans | Dennis said that there were 4 consultancy firms that had been asked to tender for the work on the master plan for Pembroke and that 1 has now been chosen. Stephen said that he has met with them and will ask them to attend the next chamber meeting. Dennis said that they are keen for our input and they will also be holding meeting for members of the public. Agreed that Claire would send out the updated draft of the master plan for Pembroke to everyone. | |
| 5. | Matters arising 4.1 Summer Event - Football match | <p>David confirmed that Andi from Monday has kindly agreed to do the banner and the posters for the football event free of charge. David confirmed that the insurance policy required had been purchased at a cost of £169.00 for the event. David said that he has completed the forms for St Johns Ambulance and they have agreed that they can do the event. David said that they were due to get back to him before the meeting with the cost but unfortunately he was unable to get hold of them before the meeting. David asked that as having first aid at the event is a necessary requirement that could everyone agree that the cost be approved. All agreed that the cost is approved whatever the cost.</p> <p>David said that he has free parking agreed for the event from Rob Lewis. Daphne said that Rob Lewis was not elected in the council elections and suggested that David double check the free parking with Darren Thomas.</p> <p>Daphne confirmed that the RNLI will be using the Marquee on the 26th August for their event.</p> | |
| 6. | A.O.B | <p>David said that the chamber wanted to acknowledge and thank Daphne for the help and support that Daphne had given the chamber.</p> <p>Dennis said that the invites for the unveiling of the statue were to go out in the next few days and that work has started preparing the area down by the south quay ready for the statue to be unveiled on the 10th June.</p> <p>Next Meeting Tuesday 6th June The Hope Inn 6.00pm</p> | |