



PEMBROKE CHAMBER OF TRADE

NOTES OF MEETING:	Chamber of Trade
DATE:	Tuesday 10th January 2017
Attendees	Stephen Thornton (Chairman), David Halstead (Vice Chairman), Claire Short (Secretary), Jon Ryan (Wisebuys), Daphne Bush (councillor), Linda & Stuart Asmon
Apologies	Simon NDToy, Joanne Owen(Owen & Owen), Sally Luck (The Coach House), Andy and Catherine Evans (Monddi), Deborah Wilcox(Floral Design), Sara Alderman(Treasurer), Andrew Mcdonald, Caroline Wheeler (Bevan and Buckland)

	Item Discussed		Action Points
1.	Presentation	<p>Linda and Stuart Asmon came to the meeting to do a presentation of the projected Henry VII Centre and Statue.</p> <p>Linda said that the statue will going on the bridge at the mill pond and they are hoping to have the statue unveiled in June 2017. They will be arranging events around the unveiling of the statue.</p>	
2.	Agreement of minutes from previous meeting	Minutes agreed	
3.	Treasurers Report	<p>No information available for account balance.</p> <p>Claire has been in contact with Santander re the other dormant account. Advised that we will need to change the address for the account and then arrange for new signatories. The process through Santander has to be passed by their auditors as the previous signatories are all deceased . Suggested that Claire change the address for the bank account to 3 Castle Terrace and then signatories will be Claire Short (Secretary) and David Halstead(Vice Chairman). The account has not been used since 2004 and was made a dormant account so has not accrued any interest since 2004. All agreed to these changes.</p>	

<p>4.</p> <p>Matters arising</p> <p>4.1 Christmas event feedback</p> <p>4.2 Spring Event</p> <p>4.3 Summer Event - Football match</p>	<p>Around 750 glow sticks were given out on the Christmas event with mince pies being given out near the Christmas Tree.</p> <p>Stephen said that he had spoken with Susie at the Town Council re the Christmas events and they would like to take back control of these for this Christmas. Stephen has agreed with Susie to meet with her once a month to ensure that the communication between the chamber and the town council is improved.</p> <p>Currently no update</p> <p>David advised that they have Mark Powell on board helping to organise the event. It will take place on the August bank holiday weekend on the Sunday to link in with the planned music festival weekend at the Castle Inn. David will supply the rules for the match at the next meeting and there will be a cup awarded to the winners of the football match the Gordon Schofield Cup. Greenlinks have agreed to make the pitch fit for this purpose before the match.</p>	
<p>5.</p> <p>A.O.B</p>	<p>Claire said that we now have a raffle licence that we can use throughout the year. Claire to obtain costs of tickets for the next meeting.</p> <p>Website - A meeting with the subcommittee took place Jan 5th to discuss what we would like to be changed for the website. We are unsure if Pembs Solutions will enforce the current contract that we have so we have come up with a list of changes that we want made to the website. Please see attached document for suggestions. If anyone has anymore ideas that they feel should be included please email Claire Short. We will be writing to Pembs Solutions to request the changes and wait for the feedback from them.</p> <p>Next Meeting Tuesday 7th February 6.00pm Micro Brewery 6 Commons Road - Plenty of parking available</p>	